自行分配中一學位申請須知 (2014-2015)

報名辦法

1. 索取申請表

申請表可於 2013 年 12 月 2 日至 2014 年 1 月 22 日，於辦公時間（星期一至星期五上午 9 時至下午 5 時 30 分，公眾假期除外）內親臨本校一樓校務處索取，或於本校網址下載。

2. 遞交申請表

i 申請學生家長/監護人須於 2014 年 1 月 3 日至 22 日辦公時間內，將已填妥之申請表及有關證明文件親自交回本校，屆時將獲發回「家長存根」以作確認。

ii 截止日期後遞交的申請表恕不受理。

3. 報名所需呈交文件

i 填妥之本校中一學位申請表

ii 教育局派發的「小六學生資料表」影印本

iii 教育局派發的「中一自行分配學位申請表」

iv 如在本地出生之申請學生，請遞交香港出生證明書影印本

v 如在香港以外地方出生之申請學生，請遞交外地出生證明書影印本，及獲准居港的證明文件

vi 申請學生之香港身份證（如有）影印本

vii 成績表現印本：小五全年、小六上學期（如有）

viii 課外活動證書或獎狀影印本（如音樂、運動、美術、服務等範疇）

ix 貼足郵資(注意郵費調整)之回郵信封乙個，回郵信封用作通知面見時間；請家長/監護人小心填寫，信封面請註明申請人姓名及地址。
面試及甄選程序

1. 因取錄學額有限，本校只會安排部份申請學生進行面試。

2. 面見將安排於 2014 年 3 月下旬進行，校方將以信函通知申請人有關面試詳情。

3. 家長/監護人須於面見當日攜同各有關證明文件之正本到校核實。

4. 甄選準則之評分機制如下：

   (1) 教育局成績次第 (20%)   (2) 學業成績 (20%)   (3) 操行及態度 (20%)
   (4) 面試表現 (20%)       (5) 榮譽及課外活動 (15%) (6) 小學評語 (5%)

學額

1. 本校於 2014-2015 年度的中一自行分配學位名額共 40 名。

2. 每名小六學生於自行分配學額階段只可申請不超過兩間參加中學學位分配辦法的中學。

申請結果

被取錄者將與其他參加統一派位學生的安排一樣，於 2014 年 7 月 8 日(星期二)，一併獲得教育局通知派位結果。家長/監護人無須在公佈派位結果前向本校查詢申請結果。

備註

1. 家長/監護人所提供的個人資料，將只用於辦理申請本校自行分配中一學位事宜。

2. 請家長/監護人提供申請所需資料，倘若資料不足，本校可能無法辦理有關申請。

3. 根據《個人資料(私隱)條例》第 18 和 22 條及附表 1 第 6 原則的規定，家長/監護人有權更改或查詢所提供的個人資料。

4. 不須小學提交推薦信。
Note to Applicants for Admission to Secondary One Discretionary Place  
(2014-2015)

Application Procedure

1. Obtaining Application Form

The application form is available for distribution from 2 December 2013 to 22 January 2014. Parent/Guardian (or representative) may obtain copy at the General Office (1/F) at the School during office hours (9:00 am to 5:30 pm, Monday to Friday, except Public Holidays), or download from the school website.

2. Submitting Application

i. Parent/Guardian should submit in person the completed application form together with all relevant documents to the School from 3 to 22 January 2014 during office hours. A receipt will be returned to Parent/Guardian for verification.

ii. Late application will not be processed.

3. Documents Required

i. The completed application form

ii. Photocopy of “Primary 6 Student Record form” issued by EDB.

iii. “Application Form for S1 Discretionary Places” issued by EDB.

iv. For applicants born in Hong Kong, photocopy of the applicant’s Birth Certificate.

v. For applicants outside Hong Kong, photocopy of the applicant’s Birth Certificate of place outside Hong Kong and documents permitting him/her to stay in Hong Kong.

vi. Photocopy of the applicant’s Identity Card (if applicable)

vii. Photocopy of the applicant’s report cards (whole year of Primary 5 and 1st term of Primary 6) (if applicable)

viii. Photocopy of certificates or awards from extra-curricular activities (e.g. music, sports, arts, service, etc.)

ix. Stamped self-addressed envelope with sufficient postage (note the new postage). Self-addressed envelope will be used to notify the applicant about the interview arrangement and the result of the application. Parent/Guardian should provide accurate address and name of the applicant on the stamped envelope.
Interview & Criteria

1. Owing to the limited number of place available, only some of the applicants will be invited to the interviews.

2. Applicants will be notified of the interview which will be arranged from late March 2014. Details of interview will be mailed to applicants.

3. Parent/Guardian is required to bring along the original of all relevant documents for verification on the date of interview.

4. Admission criteria are as follows:

   (1) EDB results (20%) (2) Academic performance (20%)
   (3) Conduct & behaviour (20%) (4) Interview performance (20%)
   (5) Awards and extra-curricular activities (15%) (6) Comments from Primary School (5%)

Number of Vacancies


2. Each primary 6 student can only apply for discretionary places in a maximum of two Secondary School.

Result of Application

Parent/Guardian will be notified of the result of the application on 8 July 2014 (Tuesday) with the announcement of SSPA by EDB. There is no need for the Parent/Guardian to enquire the result prior to this day.

Remarks

1. Personal particulars provided by Parent/Guardian will only be used for the application for Secondary One Discretionary Places.

2. Parent/Guardian should provide sufficient information or the application will not be able to process.

3. According to Subsections 18 and 22 and Data Protection Principles (DPP) 6 of "Personal Data (Privacy) Ordinance", Parent/Guardian has rights of access to and correction of their personal data.

4. Reference letters from Primary School are not required.